



Convenor Discipline committee
Government Degree College, Shopian Kashmir.

گورنمنٹ ڈگری کالج، شوپیان کشمیر۔

Tele/Fax: 01933-260204 Cell: 9419047885 E-mail ID: spncollege@hotmail.com

NO: GDCCS/2024-25/1137

DATE: 27/03/24

Subject: Minutes of Meeting

Agenda: Ensuring Discipline in College Campus

Venue: Principal's Office Chamber

Date: 22-03-2024

The Discipline Committee is committed to maintain a conducive learning environment through strict adherence to discipline guidelines and continuous monitoring.

A brief meeting of the Discipline Committee was convened in the Principal's Office Chamber under the chairmanship of Prof. Dr. Mohd Shafiq, esteemed Principal, at 2:45 pm. The meeting was well-attended by all Discipline Committee members. Various issues concerning discipline were deliberated upon, and members offered diverse suggestions. At the conclusion, a resolution was passed to implement different aspects of discipline, outlined as follows:

1. Gate Monitoring: It was unanimously decided to monitor the college gate regularly. The gate will be open for entry until 11:00 am and for exit from 2:30 pm onwards. Mr. Nazir Ahmad and Mr. Bilal Ahmad (LFE) will be responsible for gate monitoring on a daily basis. Late comers may face consequences as per the regulations of institution.

2. Uniform Code: All students are mandated to adhere to the prescribed uniform. Uniform must be clean well fitted worn appropriately. Girls are required to wear a white frock and pyjama with a black apron (optional), while boys must wear a white shirt and formal grey pants. During cold seasons, students will have to come with black sweaters. Additionally, all students must wear black shoes and display their ID cards around their necks. Non-compliance with the uniform code will not be tolerated. Also, no addition, alteration in uniform shall be tolerated.

3. Gate Frisking: Groups assigned with gate duty roster on their respective date are designated to ensure frisking at the gate as necessary.

4. Mobile Phone Usage: Students are strictly prohibited from using mobile phones during teaching-learning sessions. Responsible and judicious use of mobile phones is expected.

5. Visiting Hours: General public visiting hours are restricted to 12:00 noon to 2:00 pm.

6. Parking Arrangements: Two designated parking slots are allocated: Faculty members shall park near the administrative block, while the students are directed to park their vehicles near IT Block. No exceptions will be made for parking in unauthorized areas. To ensure student safety, a valid driving license is mandatory and no two-wheeler will be permitted in campus without helmet.

7. Moral Counselling: Daily moral counselling sessions will be conducted to motivate students to comply with discipline guidelines.

To implement the aforementioned procedures effectively, the following groups are constituted, tasked with overseeing discipline matters as per the provided roster:

Group 1 (1 st , 11 th 21 st and 31 st of every Month)	Group 2 (2 nd , 12 th and 22 nd of every Month)	Group 3 (3 rd , 13 th and 23 rd of every Month)	Group 4 (4 th , 14 th , 24 th of every Month)	Group 5 (5 th , 15 th , 25 th of every month)
Dr. Shabnum Ara Qazi	Dr. Nusrat Masood	Prof. Syed Azhara Yaqoob	Dr. Mehmood Ahmad Tak	Dr. Irfan Jameela
Dr. Anayat Rasool Bhat	Dr. Mohammad Aneesul Mehmood	Mr. Umar Rashid	Dr. Showkat Ahmad Ganie	Prof. Shahid Yousuf Gilkar
Dr. Zahid Nabi	Prof. Tanveer Ahmad Zoie	Dr. Javid Ahmad Malik	Dr. Zaira Ashraf Khan	Dr. Gowhar Hussain Bhat
Mr. Fayaz Ahmad Malik	Mr. Faizan Mushtaq	Mr. Bilal Ahmad Ganie	Mr. Showkat Ahmad Mir	Mr. Aasif Ahmad Rather
Group 6 (6 th , 16 th and 26 th of every Month)	Group 7 (7 th , 17 th and 27 th of every Month)	Group 8 (8 th , 18 th and 28 th of every Month)	Group 9 (9 th , 19 th and 29 th of every Month)	Group 10 (10 th , 20 th and 30 th of every Month)
Prof. Sheeraz Gull sheikh	Prof. muneer Azad Ganie	Dr. Ashiq Hussain Lone	Dr. Khurshid Ahmad Rather	Dr. Murad Hussain Shah
Prof. Zahoor Ahmad Bhat	Prof Iftikar Ahmad Paul	Prof .Rafiq Ahmad Rather	Dr. Zahid Yaseen	Prof. Mohammad Ishaq Shah
Dr. Towseef Mushtaq	Dr Anees ul islam	Prof. Ajaz Ahmad Padroo	Prof. Arshid Rasool	Prof. Firdous Nazir
Mr. Safdar Ali Sheikh	Ms. Saboor Jan	Naseer Ahmad Shah	Mr. Didar Ahmad Lone	Mrs. Nusrat Jan (adm.)
Ms. Shabnum Manzoor	Mr. Shakeel Ahmad Bhat	Mrs. Nusrat (Lib)	Mrs. Aatiya Tasleem	

Convenor Discipline

Principal
Principal
Prof. Dr. M. Ghousia Rafiq
Shoptan

Copy to:

1. Co-ordinator IQAC for information.
2. Incharge Website for wide circulation.
3. Office file for records.